



Dear Interested Farmer/Vendor:

Thank you for your interest in being part of the Millbrae Farmers Market. Enclosed is an application that must be completed and returned with a *Certificate of Insurance*.

The following regulations must be adhered to by all participants in the Millbrae Farmers Market:

**I. Farmers (Agricultural Vendors)**

All farmers or agricultural vendors must have current, embossed Certified Producers Certificates for applicable produce, separate from your own. Producer Certificates will be posted in a visible location every Saturday you are in the Market – No Exceptions. You will be asked to leave the market if you do not have it displayed.

In the event you are selling for another producer, the appropriate certificates must be displayed with produce, **separate** from your own. If you are selling a product that is not on your certificate, it will be removed from sale and reported to the San Mateo County Agriculture department.

**II. Non-Agriculture Vendors**

Each vendor must meet the San Mateo County Environmental Health department guidelines for Non-Ag Vendors (see Guidelines Update: September 2008). The guidelines are different for vendors selling pre-packaged, non-potentially hazardous foods and vendors selling potentially hazardous foods. Regardless of category, all food and equipment transportation must occur within a permitted vehicle. Food preparation is not allowed at the market.

Prior to participating in the Millbrae Farmers Market, Non-Ag Vendors must submit copies of their current, valid health department certification(s).

**III. Farmers and Non-Agriculture Vendors**

All farmers and non-agricultural vendors must comply with the Health department's requirements for signage, sampling and labeling. Please review the attached guidelines and contact the San Mateo County Environmental Health department for more information.

San Mateo County Agriculture/Weights and Measures  
PO Box 999, Redwood City, CA 94064  
Redwood City, CA 94064  
650-363-4700

San Mateo County Environmental Health  
2000 Alameda de las Pulgas, #100  
San Mateo, CA 94403  
650-372-6200

Your compliance is mandatory and those who do not have proper credentials will not be allowed to participate in the Millbrae Certified Farmers' Market.

Sincerely,

*John Ford*

John Ford  
President/CEO



**FARMER'S MARKET INFORMATION SHEET**

NAME: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

VENDOR TYPE (CIRCLE ONE):    AGRICULTURAL    NON-AGRICULTURAL

AGRICULTURAL OR FOOD PRODUCTS THAT YOU CARRY:

_____	_____	_____
_____	_____	_____
_____	_____	_____

ARE YOU A CERTIFIED CALIFORNIA FARMER:    YES    NO

What other Farmer's Markets do you participate in? \_\_\_\_\_

Which Saturday will you be able to start attending? \_\_\_\_\_

What products would you like to bring to sell? \_\_\_\_\_

The Market Manager requires that the stalls be set-up and ready to go **NO LATER** than 7:45am and the stalls be cleared by 1:30pm. He further requires that the City parking lot be cleaned before you leave.

The fee for the Market is \$30.00 per single space (10'x10'), \$45.00 per double space (20'x10'), and \$60.00 per triple space (30'x10'). Space fees are collected weekly by the manager.

Thank you for your interest. If you have any questions or need more information, please call 650-697-7324.